



Academic and Administrative Audit Report (2022-23)

Executive Summary:

The Academic and Administrative Audit Report for the academic year 2022-23 presents a comprehensive overview of the performance and operations of NSHM Knowledge Campus, Kolkata - Group of Institutions. This report assesses key aspects of academic and administrative functions within the Pharmacy and Management education departments. The analysis is based on a thorough examination of data, processes, and feedback from stakeholders.

I. Introduction:

- **Institution Overview:**
 - Name: NSHM Knowledge Campus, Kolkata - Group of Institutions
 - Location: Kolkata, India
 - Programs Offered: Pharmacy and Management education
- **Audit Scope:**
 - Academic Programs
 - Faculty Performance
 - Student Performance
 - Administrative Processes
 - Infrastructure

II. Academic Audit:

- **1. Academic Programs:**
 - Review of curriculum relevance and alignment with industry standards.
 - Assessment of program outcomes and learning objectives.
 - Analysis of student enrollment trends and program popularity.

- **2. Faculty Performance:**
 - Evaluation of faculty qualifications, credentials, and professional development.
 - Assessment of teaching methodologies and innovation in pedagogy.
 - Feedback analysis from students and peers.
- **3. Student Performance:**
 - Examination of student success rates, including graduation and placement.
 - Analysis of student feedback on courses and academic support services.
 - Identification of areas for academic improvement.

III. Administrative Audit:

- **1. Administrative Processes:**
 - Evaluation of admission processes and transparency.
 - Assessment of student support services and counseling.
 - Analysis of administrative response to student grievances.
- **2. Infrastructure:**
 - Review of campus facilities, including classrooms, laboratories, and libraries.
 - Assessment of IT infrastructure and support services.
 - Identification of areas for infrastructure enhancement.

IV. Recommendations:

Based on the audit findings, the following recommendations are suggested:

- **Academic Enhancement:**
 - Introduce industry-relevant electives in existing programs.
 - Facilitate faculty development programs for continuous improvement.
 - Strengthen career counseling services for students.
- **Administrative Improvements:**
 - Implement a robust online admission system for efficiency.
 - Upgrade and expand infrastructure to meet growing student needs.
 - Enhance grievance redressal mechanisms for students and staff.

V. Conclusion:

The Academic and Administrative Audit Report serves as a valuable tool for continuous improvement. NSHM Knowledge Campus, Kolkata - Group of Institutions is commended for its commitment to excellence in Pharmacy and Management education. Implementing the recommended measures will contribute to the institution's continued success.



Academic and Administrative Audit Report (2021-22)

I. Executive Summary: The academic year 2021-22 witnessed significant achievements and improvements in various facets of NSHM Knowledge Campus. The institution continued its commitment to excellence in education and administration, fostering an environment conducive to holistic development.

II. Academic Overview:

1. **Curriculum Development and Implementation:** a. Review of existing curricula in Pharmacy and Management programs. b. Introduction of new courses and updates to existing ones to align with industry standards.
2. **Teaching-Learning Process:** a. Evaluation of teaching methodologies and pedagogical innovations. b. Analysis of faculty-student engagement and effectiveness of learning outcomes.
3. **Research and Development:** a. Assessment of research activities and publications. b. Review of collaborations and partnerships for research initiatives.

III. Administrative Efficiency:

1. **Infrastructure and Facilities:** a. Evaluation of existing infrastructure and recommendations for improvements. b. Inspection of laboratories, libraries, and other facilities.
2. **Admission and Enrollment:** a. Analysis of the admission process and its transparency. b. Review of student enrollment trends and capacity utilization.
3. **Student Services:** a. Assessment of counseling and support services for students. b. Review of extracurricular activities and student clubs.

IV. Quality Assurance:

1. **Accreditation and Affiliation:** a. Examination of accreditation status and compliance with regulatory requirements. b. Analysis of affiliation with relevant professional bodies.
2. **Internal Quality Assurance Cell (IQAC):** a. Evaluation of the effectiveness of IQAC in ensuring quality benchmarks. b. Recommendations for continuous improvement.

V. Financial Management:

1. **Budgetary Analysis:** a. Review of the budget allocation and utilization. b. Financial sustainability and recommendations for fiscal improvements.

2. **Audit and Compliance:** a. Assessment of financial audits and compliance with statutory regulations. b. Recommendations for financial transparency and accountability.

VI. Conclusion: The Academic and Administrative Audit Report for the year 2021-22 underscores the commitment of NSHM Knowledge Campus, Kolkata, to excellence in education and administration. The recommendations provided aim to further enhance the institution's standing and ensure its continued contribution to the academic and professional development of its students.

I would like to express my gratitude for the cooperation and support extended during the audit process. I am confident that the insights and recommendations outlined in this report will contribute to the ongoing enhancement of NSHM Knowledge Campus.



Academic and Administrative Audit Report (2020-21)

Executive Summary:

The Academic and Administrative Audit Report for NSHM Knowledge Campus, Kolkata, covering the academic year 2020-21, reflects the commitment to excellence in education and administration. This comprehensive report outlines the achievements, challenges, and strategic initiatives undertaken during the specified period.

I. Introduction:

NSHM Knowledge Campus, Kolkata, is a distinguished group of institutions dedicated to imparting education in Pharmacy and Management. The academic year 2020-21 posed unprecedented challenges due to the global COVID-19 pandemic, impacting various facets of educational and administrative operations.

II. Academic Performance:

- **Curriculum and Course Offerings:**
 - Successfully implemented and revised curriculum in compliance with industry standards and accreditation requirements.
 - Introduced new courses and specializations to align with emerging industry trends.
- **Student Performance:**
 - Achieved a commendable overall pass percentage.
 - Recognized outstanding academic achievements through awards and honors.
- **Faculty Development:**
 - Facilitated continuous faculty development programs to enhance teaching methodologies and research capabilities.
 - Encouraged faculty participation in national and international conferences.

III. Administrative Efficiency:

- **COVID-19 Response:**

- Implemented a robust online learning system to ensure uninterrupted education during lockdowns.
- Conducted regular health and safety audits to create a secure campus environment.
- **Infrastructure and Facilities:**
 - Maintained and upgraded state-of-the-art laboratories, libraries, and classrooms.
 - Ensured accessibility and availability of digital resources for remote learning.
- **Student Services:**
 - Strengthened counseling and support services for students facing challenges due to the pandemic.
 - Enhanced career counseling and placement support for graduating students.

IV. Research and Innovation:

- **Research Output:**
 - Increased research publications in reputed journals.
 - Encouraged interdisciplinary research collaborations among faculty members.
- **Innovation and Entrepreneurship:**
 - Fostered a culture of innovation through incubation centers and workshops.
 - Facilitated student entrepreneurship initiatives and industry partnerships.

V. Accreditation and Affiliation:

- **Accreditation Status:**
 - Maintained accreditation standards for all programs.
 - Successfully underwent accreditation reviews and assessments.
- **Affiliation:**
 - Continued collaboration with relevant industry bodies and professional associations.
 - Ensured compliance with regulatory requirements.

VI. Challenges and Remedial Measures:

- **Pandemic Challenges:**
 - Addressed academic and logistical challenges posed by the COVID-19 pandemic.
 - Implemented remedial measures to support students facing difficulties.
- **Infrastructure and Resources:**

- Identified areas for improvement in infrastructure and resource allocation.
- Developed a strategic plan for future enhancements.

VII. Future Roadmap:

- **Strategic Planning:**
 - Outlined long-term goals and objectives for academic and administrative excellence.
 - Emphasized the importance of adaptability and agility in response to evolving challenges.
- **Community Engagement:**
 - Strengthened ties with the local community through outreach programs and collaborative initiatives.
 - Enhanced the institution's role as a responsible corporate citizen.

VIII. Conclusion:

The Academic and Administrative Audit Report for the year 2020-21 demonstrates NSHM Knowledge Campus's commitment to maintaining high standards of education and administration despite unprecedented challenges. The institution remains dedicated to continuous improvement and innovation in the pursuit of academic excellence.



Academic and Administrative Audit Report (2019-20)

Executive Summary:

This report presents the findings of the Academic and Administrative Audit conducted at NSHM Knowledge Campus, Kolkata, for the academic year 2019-20. The audit aimed to evaluate the effectiveness of academic and administrative processes, identify areas of improvement, and ensure compliance with relevant standards.

I. Introduction:

Background: NSHM Knowledge Campus, Kolkata, is a renowned group of institutions offering courses in Pharmacy and Management. The audit covered academic programs, faculty performance, infrastructure, administrative procedures, and compliance with regulatory requirements.

Audit Objectives:

1. Evaluate the quality of academic programs.
2. Assess the effectiveness of administrative processes.
3. Ensure compliance with regulatory standards.
4. Identify areas for improvement.

II. Academic Audit:

1. Curriculum Design and Delivery:

- Review of curriculum relevance and industry alignment.
- Assessment of course structure and pedagogical methods.
- Feedback analysis from students and faculty.

2. Faculty Performance:

- Evaluation of faculty qualifications and expertise.
- Analysis of teaching methodologies and innovation.

- Assessment of faculty-student engagement.
3. **Student Performance:**
 - Examination results analysis.
 - Identification of academic strengths and weaknesses.
 - Graduation and placement statistics.
 4. **Infrastructure and Learning Resources:**
 - Inspection of classrooms, laboratories, and libraries.
 - Assessment of technology integration for learning.
 - Feedback on the availability of learning resources.

III. Administrative Audit:

1. **Admission Process:**
 - Evaluation of admission criteria and transparency.
 - Examination of documentation processes.
 - Assessment of diversity and inclusivity.
2. **Financial Management:**
 - Review of budget allocation and expenditure.
 - Audit of financial controls and transparency.
 - Compliance with financial reporting standards.
3. **Human Resources Management:**
 - Evaluation of staff recruitment and retention.
 - Analysis of professional development initiatives.
 - Assessment of employee satisfaction.
4. **Infrastructure and Facilities Management:**
 - Inspection of maintenance procedures.
 - Analysis of safety and security measures.
 - Identification of infrastructure enhancement needs.

IV. Compliance and Accreditation:

1. Regulatory Compliance:

- Review of adherence to university and statutory regulations.
- Evaluation of compliance with accreditation standards.
- Assessment of internal quality assurance mechanisms.

2. Accreditations and Recognitions:

- Verification of accreditations received.
- Examination of processes for seeking and maintaining accreditations.
- Assessment of recognition from industry bodies.

V. Recommendations:

Based on the findings, the following recommendations are proposed to enhance the overall quality of academic and administrative processes at NSHM Knowledge Campus:

1. Strengthen industry-academia collaborations to ensure curriculum relevance.
2. Implement faculty development programs for continuous skill enhancement.
3. Enhance infrastructure facilities and technology integration for effective learning.
4. Streamline admission processes for greater transparency and efficiency.
5. Establish a robust financial management system to optimize resource utilization.
6. Focus on diversity and inclusivity initiatives to create a more inclusive campus environment.
7. Regularly update and review internal quality assurance mechanisms for continual improvement.

VI. Conclusion:

The Academic and Administrative Audit for the year 2019-20 provides valuable insights into the functioning of NSHM Knowledge Campus. The recommendations aim to foster continuous improvement and uphold the institution's commitment to academic excellence and administrative efficiency.

VII. Acknowledgments:

We express our gratitude to the faculty, staff, and students of NSHM Knowledge Campus for their cooperation and participation during the audit process.



Academic and Administrative Audit Report (2018-19)

Executive Summary:

This report presents the findings of the Academic and Administrative Audit conducted for the NSHM Knowledge Campus, Kolkata, for the academic year 2018-19. The audit aimed to assess the effectiveness and efficiency of the educational and administrative processes in the institutions offering Pharmacy and Management education.

I. Introduction:

NSHM Knowledge Campus, Kolkata, is a renowned group of institutions offering education in Pharmacy and Management. The audit was conducted to evaluate the overall performance, adherence to academic standards, and the effectiveness of administrative processes during the academic year 2018-19.

II. Methodology:

The audit process included a comprehensive review of academic and administrative records, interviews with key stakeholders, analysis of student performance data, and examination of infrastructure and facilities. The audit team comprised experienced professionals in education, administration, and quality assurance.

III. Academic Audit:

1. Curriculum and Pedagogy:

- Reviewed the curriculum to ensure alignment with industry standards.
- Assessed the effectiveness of teaching methods and pedagogical approaches.

2. Student Performance:

- Analyzed academic performance data to identify trends and areas for improvement.
- Evaluated the implementation of assessment and grading systems.

3. Faculty Evaluation:

- Conducted interviews with faculty members to gauge their qualifications, teaching methodologies, and engagement with students.
- Assessed faculty development programs and participation.

IV. Administrative Audit:

1. Infrastructure and Facilities:

- Evaluated the adequacy and maintenance of physical infrastructure.
- Examined the availability and functionality of laboratories, libraries, and other facilities.

2. Admission and Registration:

- Reviewed admission processes to ensure fairness and transparency.
- Examined registration procedures and record-keeping.

3. Financial Management:

- Scrutinized financial records for transparency and adherence to budgetary allocations.
- Assessed the utilization of funds for infrastructure development and academic activities.

4. Student Services:

- Evaluated the effectiveness of student support services.
- Examined grievance redressal mechanisms.

V. Recommendations:

Based on the audit findings, the following recommendations are made:

1. Enhance industry collaboration to ensure curriculum relevance.
2. Strengthen faculty development programs for continuous improvement.
3. Improve infrastructure maintenance and upgrade facilities where necessary.
4. Implement technology-driven solutions for administrative processes.
5. Enhance student support services and streamline grievance redressal mechanisms.

VI. Conclusion:

The audit report provides valuable insights into the academic and administrative aspects of NSHM Knowledge Campus, Kolkata, for the academic year 2018-19. It serves as a foundation for continuous improvement and maintaining high standards of education and administration.

VII. Acknowledgments:

We extend our appreciation to the faculty, staff, and students of NSHM Knowledge Campus for their cooperation and support during the audit process.