

NSHM KNOWLEDGE CAMPUS - KOLKATA GROUP OF INSTITUTIONS

ANTI - RAGGING COMMITTEE (ARC) – 2023-2024 NOTICE

Memo No.: NKC/KOL-GOI/ARC/008

Date: 01.07.2023

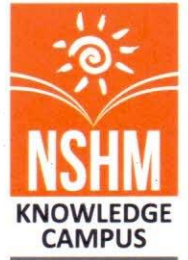
In compliance with the AICTE Notification regarding regulation for Prevention and Prohibition of Ragging vide **F.No.37-3 / Legal / AICTE / 2009** dated 01/07/2009, the Anti-Ragging Committee of NSHM Knowledge Campus, Kolkata – Group of Institutions (MAKAUT College Code – 277 INT) is hereby reconstituted with the following members:

SL. NO.	NAME	DESIGNATION	POSITION	CONTACT NO
1	Dr. Subhasis Maity.	Director	Chairman	9903250735
2	Dr. Shampa Chakraborty.	Professor	Convener	9903250722
3	Mr. Bimalendu Nath.	WBCS(Executive), 3rd Officer, Office of the SDO (Sadar), Alipore, Kolkata.	External Member.	9732065007
4	Mr. Partha Mondal	S.I, Behala Police Station	External Member.	9830241928
5	Mr. Sovon Manna.	Assistant News Editor, TOI.	External Member.	9830017126
6	Mr. Subhasis Nath	Representative of NGO – Bhalo Basha	External Member.	9830333497 / 9830431921
7	Dr. Pritesh Devbhuti	Associate Professor	Member	8159834688
8	Dr. Sutapa Biswas Majee	Professor	Member	9830417751
9	Dr. Soujanya Pudi	Professor & In- Charge, CLC	Member	9903881288
10	Mr. Rajkumar Dasgupta	Assistant Professor	Member	9830933820
11	Mr. Subhendu Chakraborty	MBA, 2 nd Year	Students' Representative	8918053011
12	Ms. Anurupa Dewasi	MBA, 2 nd Year	Students' Representative	9563120700
13	Ms. Parasmitta Saha	B.Pharm, 4 th Year	Students' Representative	8240004579
14	Md. Shahnawaz Hussain.	B.Pharm, 4 th Year	Students' Representative	8240911233
15	Mr. Suresh Chandra Dey	Father of Ms. Mousumi Dey, MBA, 2 nd Year	Parents' Representative	96743 12790
16	Mr. Kunal Bhattacharjee	Deputy Manager	Non – faculty member	99032 50734

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NSHM Knowledge Campus, Kolkata Group of Institutions



To: The Chairman and all Members of the above Committee

Copy to:

1. The Joint Secretary, Anti Ragging Cell, University Grants Commission
2. The Eastern Regional Officer - AICTE, Kolkata
3. The Hon'ble Vice Chancellor – MAKAUT, W.B.
4. The Director – NSHM Knowledge Campus, Kolkata GOI with request to upload the same on the NSHM website.


Cecil Antony
Chief Mentor

NSHM Knowledge Campus, Kolkata – Group of Institutions



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NSHM KNOWLEDGE CAMPUS - KOLKATA GROUP OF INSTITUTIONS

ANTI - RAGGING SQUAD (ARC) – 2023-2024 NOTICE

Memo No.: NKC/KOL/ARS/008

Date: 01/07/2023

The Anti Ragging Squad shall make surprise raids/visits in hostel/canteen and other hot spots for such incidents and is empowered to inspect places of potential ragging. The Anti Ragging Squad will work under the overall guidance of Anti Ragging Committee. It is ensured that the Anti Ragging Squad with representation of various members of the campus community and no outside representation will work towards maintaining vigil, oversight and patrolling functions at all times.

The following are the current members of the Anti-Ragging Squad:

SL. NO.	NAME	DESIGNATION	POSITION	CONTACT DETAILS
1.	Dr. Nilanjan Sarkar	Assistant Professor	Squad Leader	8240218192
2.	Dr. Nilanjana Sinha	Associate Professor	Member	9051283174
3.	Dr. Amrita Chakraborty	Assistant Professor	Member	9432591523
4.	Dr. Sayonee Bose	Associate Professor	Member	9830248588
5.	Ms. Ankita Choudhury	Assistant Professor	Member	9051928201
6.	Mr. Sanjeev Kumar Mitra	Head Administration	Member (Non-Faculty)	9831095488
7.	Mr. Kunal Bhattacharjee	Deputy Manager	Member (Non-Faculty)	9432591523

FUNCTIONS AND DUTIES OF ANTI RAGGING SQUAD:

- The members of the squad will visit **at least once in a week** all potential areas of ragging in or outside of the college and hostel premises, including at night and may apprehend the culprits.
- The members must be vigilant at all hours including at odd-hours all-round the campus and other places vulnerable to incidents of ragging and shall be empowered to inspect such places.
- The members must conduct anonymous random surveys among freshers to ensure that the campus is free from ragging.
- The members must conduct on-the-spot enquiry into any incident of ragging referred to it by the Head of the Institution or any member of the faculty, staff, student, parent or guardian or employee of a service provider or by any other person, as the case may be; and the enquiry report along with the recommendations shall be submitted to the Anti Ragging Committee for action.
- The members must ensure the display of posters on the institute notice boards and other prominent places.

Any one gets information about the ragging or any other untoward activities must inform

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immediately to the members and it should be reported to the Anti Ragging Committee.

A handwritten signature in blue ink, appearing to be "Cecil Antony".

- Cecil Antony
Chief Mentor
NSHM Knowledge Campus, Kolkata – Group of Institutions



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NSHM KNOWLEDGE CAMPUS-KOLKATA GROUP OF INSTITUTIONS.
(COLLEGE CODE- 277)

Memo No: NKC/KOL/SGRC/6

Date: 01.07.2023

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

As per All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019 for establishment of grievance redressal committee with the objective of preventing unfair practices and to provide a mechanism to students for redressal of their grievances.

Following are the important responsibilities of the Committee.

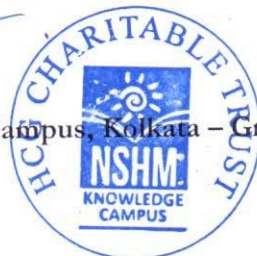
- The Committee shall contribute effectively to address the grievances at the earliest.
- To register the complaint in the Complaint Register available in Administration Dept.
- The Chairman shall convene meeting with the members of the Committee and the Complainant(s) on receipt of the Complaint for expeditious resolution of the same following the principles of natural justice.
- The Committee shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

The committee is re-constituted with the following members:

SL. NO.	NAME	CATEGORY	POSITION	CONTACT DETAILS
1.	Dr. Subhasis Maity	Director	Chairperson	9903250735
2.	Dr. Souvik Roy	Professor	Teaching Faculty Member	9831345318
3.	Ms. Tania Chakraborty		Teaching Faculty Member	9831345318
4.	Mr. Rajkumar Dasgupta		Teaching Faculty Member	9830933820
5.	Mr. Subhendu Chakraborty	Students' Representative, MBA, 2 nd year.	Special Invitee.	8918053011

Cecil Antony
Chief Mentor.

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Memo No.: NKC/KOL/GRC/4


Date: 01.07.2023

GRIEVANCE REDRESSAL CELL(GRC) FOR FACULTY / STAFF

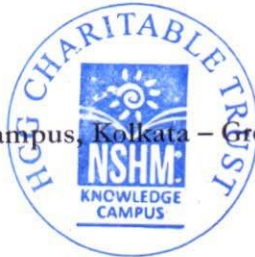
As per the notification dated 22nd March, 2021 laid down by All India Council for Technical Education, a Grievance Redressal Committee (GRC) for faculty/staff members is re-constituted to address the grievances of faculty /staff members including service matters at the Institute level.

The composition of the GRC is as follows:

SL. NO.	NAME	CATEGORY	POSITION	CONTACT DETAILS
1.	Dr. Subhasis Maity	Director	Chairperson	9903250735
2.	Mr. Janakraj Gupta	Head, HRTD	Convener	9051081009
3.	Dr. Bijaya Ghosh	Professor	Member.	9875547157
4.	Dr. Anindita Ganguly	Official from State DTE (Directorate of Technical Education), West Bengal	Member	033-23347078/77
5.	Dr. Sekhar Kumar Bose	Professor	Faculty Member	9674109632


- Cecil Antony
Chief Mentor

NSHM Knowledge Campus, Kolkata – Group of Institutions



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NSHM KNOWLEDGE CAMPUS, KOLKATA-GROUP OF INSTITUTIONS
(COLLEGE CODE - 277)

Memo No: NKC/KOL/ICC/2023/005

Date: 01.07.2023

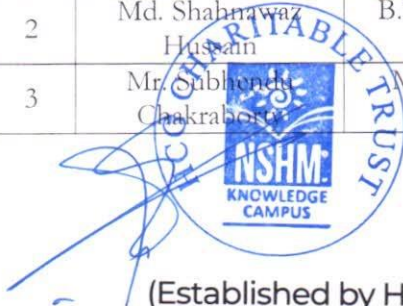
INTERNAL COMPLAINT COMMITTEE

NSHM Knowledge Campus, Kolkata-Group of Institutions has zero tolerance policy against discrimination and sexual harassment. An act of sexual harassment is a punishable offence. In terms of the Sexual Harassment of Women at Workplace (Prevention, Harassment and Redressal) Act 2013, with a view to provide protection against discrimination and sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto, the Internal Complaints Committee has been constituted in SHM Knowledge Campus, Kolkata-Group of Institutions. The Complaints Committee will be responsible for the redressal of complaints made by employees and ensure time-bound treatment of the complaints as provided in the Act. In case of any complaint, an employee/student of the institute may contact the following:

SL. NO.	NAME	CATEGORY	POSITION	CONTACT DETAILS
1	Dr. Soujanya Pudi	Head, CLC	Presiding Officer	9903881288
2	Dr. Satarupa Acharjee	Assistant Professor	Faculty Member	9432180917
3	Dr. Jhilarudra De	Assistant Professor	Faculty Member	9830645435
2	Mrs. Srijaya Datta	Assistant General Manager, Admissions	Non-faculty Member	8697232505
4	Mr. Jayanta Bagchi	Assistant Vice President, Branding	Non-faculty Member	70449024419
5	Ms. Rebeca Anis	Legal Officer	Non-faculty Member	9874453429
6	Ms. Shimanti Das	NGO Representative-School of the World (Kolkata)	External Member	9830474269

In case of student related grievances following are the additional student members of ICC

SL. NO.	NAME	CATEGORY	POSITION	CONTACT DETAILS
1	Ms. Parasmitta Saha	B.Pharm, 4 th year	Student Representative	8240004579
2	Md. Shahin Hossain	B.Pharm, 4 th year	Student Representative	8240911233
3	Mr. Subhendu Chakraborty	MBA, 2 nd Year	Student Representative	8918053011



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4	Ms. Anurupa Dewasi	MBA, 2 nd Year	Student Representative	9563120700
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Cecil Antony,
Chief Mentor.

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INSTITUTE INDUSTRY CELL

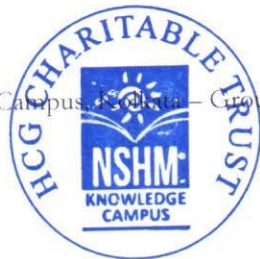
The Institute Industry Cell is re-constituted with the following objectives:

- To explore and identify common avenues of interaction with industry.
- To produce employable students i.e., "Industry-Ready students."
- To create adequate facilities for upgrading knowledge of professional engineers and technologists to meet the growth and developmental needs of the current industry.
- To integrate industrial training and other inputs to develop students.
- To share the experience and expertise between institutions and industry for mutual benefits.
- To improve students, faculty, infrastructure, pedagogy in line with the industry's requirements.
- To promote collaborative research catering to industry needs through consultancy projects and ally's industry-related activities.
- To arrange industrial visit, internships for students and guest faculty from industry experts.

The IIC is constituted with the following members:

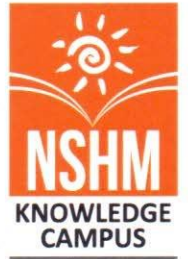
SL. NO.	NAME	CATEGORY	POSITION	CONTACT DETAILS
1.	Dr. Swarupananda Mukherjee	Associate Professor	Chairperson	9051164251
2.	Mr. Amartya Banerjee ✗	Director	Convenor	9830589204
3.	Dr. Shampa Chakraberty	Professor	Faculty Member	9903250722
4.	Dr. Mainak Chakraborty	Assistant Professor	Faculty Member	9635696121
5.	Mr. Subhabrata Mazumder	General Manager	Non Faculty Member	9038980383

Cecil Antony
Chief Mentor
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Memo No: NKC/KOL/SC-ST/6

Date: 01/07/2023

COMMITTEE FOR SC/ST


The Committee for SC/ST has been re-constituted at NSHM Knowledge Campus, Kolkata - Group of Institutions to comply with the AICTE statutory requirements and resolve the issues related to the Officers, Teachers, Employees, and Students of the institute, belonging to SC/ST category.

Following are the important responsibilities of the Committee:

- To provide special inputs in areas where the students experience difficulties.
- Handling Issues related to SC/ST.
- To communicate with the students and motivate them for better future planning.
- To conduct / co-ordinate training programmes for students in life skills and personality development to help in their placement
- To facilitate SC/ST students to avail the Scholarships offered by the Government.
- Handling affairs related to SC/ST reservation and its implementation in the Institute, according to the Government of India Policies.
- Registering the complaints in writing from Officers, Teachers, Employees and Students belonging to SC/ST category and addressing it to the concerned department/ person/ section, for its peaceful resolution.

The constitution of SC/ST Committee of the Institute are as follows:

SL. NO.	NAME	CATEGORY	POSITION	CONTACT DETAILS
1.	Dr. Souvik Roy	Professor	Convener	9831345318
2.	Dr. Sutapa Biswas Majee	Professor	Faculty Member	9830417751
3.	Dr. Nilanjan Sarkar	Assistant Professor	Faculty Member	8240218192
4.	Mr. Rajkumar Dasgupta	Assistant Professor	Faculty Member	9830933820
5.	Mr. Pradip Das	Junior Manager HRTD	Faculty Member	87776 46123


Cecil Antony
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