

NSHM Knowledge Campus, Kolkata Group of Institutions

Memo No.: NKC/KOL-GOI/GRC/004

Date: 01.07.2025

GRIEVANCE REDRESSAL CELL (GRC) FOR FACULTY / STAFF

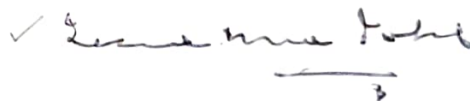
As per the notification dated 22nd March, 2021 laid down by All India Council for Technical Education, The Grievance Redressal Committee (GRC) has been formed with the objective of preventing unfair practices and to provide a mechanism to address the grievances of academic/ non-academic members including service matters at the Institute level.

The Committee is re-constituted with the following members:

SL. NO.	NAME	DESIGNATION	POSITION	CONTACT DETAILS
1.	Dr. Subir Sen.	Principal	Chairperson	9830697368
2.	Mr. Janakraj Gupta	Head, HRTD	Convener	9051081009
3.	Ms. Rebeca Anis	Legal Officer	Member	9874453429
3.	Dr. Aparna Dutta	Associate Professor	Member	9830462056
4.	Dr. Anindita Ganguly	Official from State DTE (Directorate of Technical Education), West Bengal	Member	033-23347078/ 77
5.	Dr. Nilanjan Sarkar	Associate Professor	Faculty Member	9818471051

OBJECTIVES:

1. To provide an opportunity for the academic/ non-academic members to freely express their grievance, with utmost anonymity.
2. To set up a mechanism for speedy and expeditious resolution of any grievance.

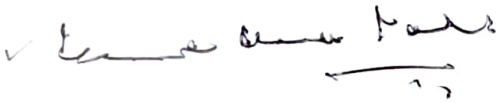


(Established by Hari Charan Garg Charitable Trust)

FUNCTIONS OF THE COMMITTEE:

1. After receiving a grievance made by any academic/ non-academic member to their department head concerned, the committee shall review the complaints received by it.
2. The committee shall follow the principles of natural justice while considering the grievances.
3. After thorough investigation of the complaint, the Committee shall send its report with recommendations, if any, to the institution concerned and a copy thereof to the aggrieved academic/ non-academic member, within a period of 15 days from the date of receipt of the complaint.

NB: This committee shall continue to function till further orders from the appropriate authority.



Dr. Utpal Naresh Patel
Chairman, Governing Body
NSHM Knowledge Campus, Kolkata – Group of Institutions