

NSHM Knowledge Campus, Kolkata Group of Institutions

Memo No: NKC/KOL-GOI/SGRC/003

Date: 01.07.2025

STUDENT GRIEVANCE REDRESSAL COMMITTEE

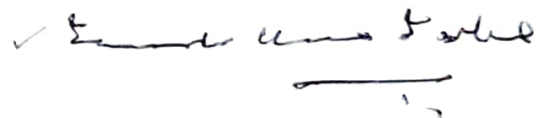
Following the All-India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019, the Student Grievance Redressal Committee (SGRC) has been formed with the objective of preventing unfair practices and to provide a mechanism to students for redressal of their grievances.

The committee is re-constituted with the following members:

| SL. NO. | NAME | DESIGNATION | POSITION | CONTACT DETAILS |
|---------|------------------------|--|-------------------------|-----------------|
| 1. | Dr. Subir Sen. | Principal | Chairperson | 9830697368 |
| 2. | Dr. Souvik Roy | Professor | Teaching Faculty Member | 9831345318 |
| 3. | Dr. Soujanya Pudi | Professor & HOD, CLC. | Teaching Faculty Member | 9051853388 |
| 4. | Dr. Amrita Chakraborty | Assistant Professor | Teaching Faculty Member | 9432591523 |
| 5. | Dr. Nilanjana Sinha | Associate Professor | Teaching Faculty Member | 9051283174 |
| 6. | Mr. Sibham Chandra Das | Students' Representative, MBA, 3 rd year. | Special Invitee. | 6297265653 |

OBJECTIVES OF THE COMMITTEE:

1. To provide an opportunity for the students already enrolled in the institution, as well as those seeking admission to such institution, to freely express their grievance, with utmost anonymity.
2. To set up a mechanism for speedy and expeditious resolution of grievance.
3. To provide appropriate counseling to the students in the process of resolving the grievance.



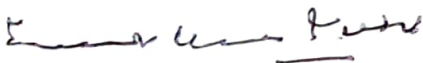
(Established by Hari Charan Garg Charitable Trust)

4. To promote cordial relationship amongst the students, inter se.

FUNCTIONS OF THE COMMITTEE:

1. After receiving a grievance made by any students to their department head concerned, the committee shall review the complaints received by the SGRC.
2. To follow the principles of natural justice in considering grievances.
3. To identify the problems of students and provide suitable solutions.
4. After thorough investigation of the complaint, the Committee shall send its report with recommendations, if any, to the institution concerned and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

NB: This committee shall continue to function till further orders from the appropriate authority.

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Dr. Utpal Naresh Patel
Chairman, Governing Body
NSHM Knowledge Campus, Kolkata – Group of Institutions